



# DAMODARAMSANJIVAYYANATIONALLAW UNIVERSITY

(Estd. under Govt of A.P. Act No. 32 of 2008)

"NYAYAPRASTHA", Asakapalli (V), Sabbavaram, Visakhapatnam – 531 035

Website: [www.dsnlu.ac.in](http://www.dsnlu.ac.in)

## APPLICATION FOR PROMOTION FROM \_\_\_\_\_ TO \_\_\_\_\_ UNDER CAREER ADVANCEMENT SCHEME (CAS)

**Candidates eligible for promotion upto 30.11.2023 can apply**  
**Last Date for submission of Application 10.12.2023**

- 1 Name of the Teacher (in Capital Letters) :
- 2 Present Designation :
- 3 Date of Joining in DSNLU service in first :  
Teaching Post
- 4 Date of joining in the present :  
stage/position
- 5 Date of eligibility for promotion :
- 6 Present Pay Band + AGP in Revised :  
Applicable Pay Band
- 7 Effective date of Present Pay Band + AGP :  
in Revised Applicable Pay Band
- 8 Details of qualifying service already :  
rendered upto the present Stage/Position

S.No.	Designation/Stage	Qualifying Service		Total Number of Years
		From	To	

9. Academic Qualifications (Starting from Matriculation/SSC):

Examination Passed	Name of the University	Year of Passing	Class Secured	% of Marks	Rank	Subjects/ Specialization

10	Research Qualification, i.e. :  Ph.D./M.Phil./LLM  Give full details with Subject Specialization; date of award and name of the Guide & University under whom worked (attested copies to be enclosed)	
11	Publications :  Journals (Reputed National/International with impact factor, Books etc) (Please see Appendix for details)	
12	Details of participation in : Orientation/Refresher Courses/Summer Institutes of approved duration	
13	Address for Communication e-mail/Telephone/Mobile of each of the Teacher :	

Station:

**SIGNATURE OF THE APPLICANT**

## **A P P E N D I X**

### **Performance Based Appraisal System (PBAS) & Academic Performance Indicators (API) for promotion under Career Advancement Scheme (CAS)**

#### **SECTION – A: GENERAL**

1.	Name and Designation of the Faculty	:	
2.	Address for Communication e-Mail/Telephone/Mobile of the Faculty	:	
3.	Year of Performance Appraisal	:	

**Note:** All the Teachers who are applying for CAS should submit Annual Performance Assessment Reports in Academic Year wise for the Assessment period through proper channel as per Appendix-II Table – 1 in G.O.Ms.No.14 dated 13.02.2019.

## APPENDIX II

**TABLE - 1**

### **Assessment Criteria and Methodology for University/College Teachers**

<b>S.No.</b>	<b>Nature of Activity</b>	<b>Details of the activity to be provided by the applicant along with copies of evidence</b>
1.	Teaching: (Number of classes taught/total classes assigned) x 100 (Classes taught includes sessions on tutorials, lab and other teaching related activities)	
2.	<p>Involvement in the University/students related activities/research activities)</p> <p>a) Administrative responsibilities such as Head, Chairperson/Dean/Director/Coordinator, Warden etc.</p> <p>b) Examination and evaluation duties assigned by the College/University or attending the examination paper evaluation</p> <p>c) Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services</p> <p>d) Organising seminars /conferences /workshops, other University activities</p> <p>e) Evidence of actively involved in guiding Ph.D. students</p> <p>f) Conducting minor and major research project sponsored by National or International agencies</p> <p>g) Atleast one single or joint publication in peer reviewed list of Journals</p>	

**Table 2**

**Methodology for University and College Teachers for calculating Academic/Research Score**

(Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' Ph.D. award letter etc.)

<b>S.No.</b>	<b>ACADEMIC/RESEARCH ACTIVITY</b>	<b>Details of the activity to be provided by the applicant along with copies of evidence</b>
1.	Research Papers in Peer-Reviewed or UGC listed Journals	
2.	Publications (other than Research Papers)	
	a) Books authored which are published by;	
	International Publishers	
	National Publishers	
	Chapter in Edited Book	
	Editor of Book by International Publisher	
	Editor of Book by National Publisher	
	b) Translation works in Indian and Foreign Languages by qualified faculties	
	Chapter or Research Paper	
	Book	
3.	Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula	
	a) Development of Innovative Pedagogy	
	b) Design of new curricula and courses	
	c) MOOCs	
	Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 marks/credit)	
	MOOCs (developed in 4 quadrant) per module/lecture	
	Content writer/subject matter expert for each module of MOOCs (atleast one quadrant)	
	Course Coordinator for MOOCs (4 credit course) (In case of MOOCs of lesser credits 02 marks/credit)	
	d) E-Content	
	Development of E-Content in 4 quadrants for a complete course/e-book	

	E-Content (Developed in 4 quadrants) per module	
	Contribution to development of E-Content module in complete course / paper / e-book (atleast one quadrant)	
	Editor of E-Content for complete course / paper / e-book	
4.	a) Research guidance	
	Ph.D.	
	M.Phil/P.G.Dissertation	
	b) Research Projects Completed	
	More than 10 lakhs	
	Less than 10 lakhs	
	c) Research Projects Ongoing:	
	More than 10 lakhs	
	Less than 10 lakhs	
	d) Consultancy	
5.	a) Patents	
	International	
	National	
	b) *Policy Document (Submitted to an International body/organization like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)	
	International	
	National	
	State	
	c) Awards/Fellowship	
	International	
	National	
6.	*Invited lectures/Resource Person/paper presentation in Seminars/Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in conference Proceedings will be counted only once)	
	International (Abroad)	
	International (Within country)	
	National	
	State/University	

Station:

**SIGNATURE OF THE APPLICANT**