



DAMODARAM SANJIVAYYA NATIONAL LAW UNIVERSITY

~ a cradle of future jurists ~

VISAKHAPATNAM, ANDHRA PRADESH



Date:23-12-2023

Admission Guidelines

CALENDAR for CLAT-2024

SI. No.	Particulars	Schedule
1.	Publication of First Allotment List (First round of counselling starts)	December 26, 2023 at 10:00 A.M.
2.	Payment of Confirmation Fee to Consortium for Freeze and Float options and Admission by NLUs for the First Allotment List	10:00 A.M. on December 26, 2023 to 1:00 P.M. January 02, 2024
3.	Publication of Second Allotment List (Second round of counselling starts)	10:00 A.M. on January 8, 2024
4.	Payment of Confirmation Fee to Consortium for Freeze and Float options and Admission by NLUs for the Second Allotment List	10:00 A.M. on January 8, 2024 to 1:00 P.M. on January 12, 2024
5.	Publication of Third Allotment List (Third round of counselling starts)	10:00 A.M. on January 22, 2024
6.	Payment of Confirmation Fee to Consortium for Freeze and Float options and Admission by NLUs for the Third Allotment List	10:00 A.M. on January 22, 2024 to 1:00 P.M. on January 25, 2024
7.	Payment of University Fee (after adjusting for Confirmation Fee and Counselling Registration Fee) to NLU concerned for all candidates who have chosen the Freeze Option in the counselling process for First, Second & Third Allotment Lists (first, second & third rounds of counselling)	May 14, 2024
8.	Publication of Fourth Allotment List (Fourth round of counselling starts)	10:00 A.M. on May 20, 2024
9.	Payment of University Fee for Freeze or Float options (after adjusting for Confirmation Fee—if paid in the first, second or third rounds of counselling—and Counselling Registration Fee) and Admission by NLUs for the Fourth Allotment List	10:00 A.M. on May 20, 2024 to 1:00 P.M. on May 23, 2024
10.	Publication of Fifth and Final Allotment List (Fifth round of counselling starts)	10:00 A.M. on May 28, 2024
11.	Payment of balance University Fee for Freeze option (after adjusting for Confirmation Fee—if paid in the first, second or third rounds of counselling—and Counselling Registration Fee) and Admission by NLUs for Fifth and Final Allotment List	10:00 A.M. on May 28, 2024 to 1:00 P.M. on May 31, 2024



DAMODARAM SANJIVAYYA NATIONAL LAW UNIVERSITY

~ a cradle of future jurists ~

VISAKHAPATNAM, ANDHRA PRADESH



DSNLU ADMISSION GUIDELINES FOR ACADEMIC YEAR 2024-25

The following Guidelines are to be followed by the Candidates allotted DSNLU in the Merit list of CLAT 2024.

- ✓ The Counselling for Admission will commence at DSNLU from December 26, 2023.
- ✓ The scanned (soft) copies (**in a single document, pdf format**) of the relevant documents should be mailed during the process of admission to admissions@dsnlu.ac.in
- ✓ The candidates are required to download Cisco WebEx App / Software for the counselling to be held as per the CLAT 2024 Schedule. The University will host the meeting and the link will be mailed to the candidates for counselling and verification of documents.
- ✓ The Admission Fee shall be paid on above mentioned dates for Counselling process. The candidates are required to mail the soft copy of the bank details of payment of fee to admissions@dsnlu.ac.in
- ✓ **Counselling Time: 10:00 to 16:45.**

Candidates have to mail the following documents during the counselling for verification.

For the UG Programme:

1. 10th or equivalent marks statement
2. 12th or equivalent marks statement
3. Character Certificate / Conduct Certificate
4. Transfer Certificate
5. Migration Certificate
6. Caste Certificate (SC/ST/OBC etc.) if applied and allotted under the Reserved Category
7. PWD Certificate, if applied and allotted under PWD category
8. Domicile / Residence / Study (I to X Class) Certificate, if applied and allotted under domicile / resident category seats
9. Any other supporting document to claim your seat for the category you have applied (Ex: Wards of Serving/Retired Defence Personnel, EWS certificate, etc.)

For the PG Programme:

1. 10th or equivalent marks statement
2. 12th or equivalent marks statement
3. Marks Statements of LL.B. / B.L. or equivalent Degree
4. Conduct Certificate
5. Transfer Certificate
6. Migration Certificate
7. Caste Certificate (SC/ST/OBC etc.) if applied and allotted under the Reserved Category
8. PWD Certificate, if applied and allotted under PWD category
9. Domicile / Residence / All Study Certificates, if applied and allotted under domicile / resident category seats
10. Any other supporting document to claim your seat for the category you have applied (Ex: Wards of Serving/Retired Defence Personnel, EWS certificate, etc.).



DAMODARAM SANJIVAYYA NATIONAL LAW UNIVERSITY

~ a cradle of future jurists ~

VISAKHAPATNAM, ANDHRA PRADESH



I. Fee Structure:

For UG:

	General	BC/SC/ST/PWD	FC/NRI/NRI S
CLAT Counselling Fee	30,000/-	20,000/-	--
CLAT Confirmation Fee*	20,000/-	20,000/-	--
DSNLU	1,80,000/-	1,90,000/-	4,30,000/-

For PG:

	General	BC/SC/ST/PWD	FC/NRI/NRI S
CLAT Counselling Fee	30,000/-	20,000/-	--
CLAT Confirmation Fee*	20,000/-	20,000/-	--
DSNLU	1,80,000/-	1,90,000/-	3,00,000/-

***Note: Candidate who has not paid the Conformation fee of Rs. 20,000/- to the CLAT office has to pay the same with DSNLU fee.**

***Mess fee to be paid separately at the time of joining.**

Bank Details:

UNION BANK NEFT/RTGS DETAILS

Bank Name:	Union Bank
Account Type:	Savings Bank
Account No:	283710100024089
Account Name:	Registrar, Damodaram Sanjivayya National Law University
Branch:	UNION BANK OF INDIA, SABBAVARAM BRANCH
IFS Code:	UBIN0828378
MICR Code:	531026010

Contact:

- | | |
|--|------------|
| 1. Dr. Soma B. Dean, Academic Affairs & AR Academics | 9428520149 |
| 2. Dr. Dayananda Murthy C.P., Associate Professor | 9393719745 |
| 3. Dr. R. Bharat Kumar, Assistant Professor in Law | 8500056969 |
| 4. Dr. K. Sudha, Dean Examinations & AR Administration | 9492535618 |
| 5. Dr. Viswachandranath M, Lecturer | 9110773504 |
| 6. Mr. B. Sudarshan Reddy, Accounts Department | 8121008141 |
| 7. Ms. N V Sandhya, Accounts Department | 9985528028 |

(For Payment confirmation and related Matters)

**Registrar I/c
DSNLU**



DAMODARAM SANJIVAYYA NATIONAL LAW UNIVERSITY

~ a cradle of future jurists ~

VISAKHAPATNAM, ANDHRA PRADESH



Form-1

UNDERTAKING OF THE STUDENT

I, _____ (Full name) _____ (admission / Registration enrollment number) S/o. / D/o. Mr. / Mrs. _____ having been admitted to DSNLU, Visakhapatnam have understood the rules and regulations of DSNLU.

I am fully aware of the Penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging actively or passively or being part of a conspiracy to promote indiscipline in general and ragging in particular.

I hereby solemnly affirm that, if found guilty, I am liable for punishment according to the rules and regulations of UGC, BCI and DSNLU without prejudice to any other criminal actions that may be taken against me under any penal law or any law for the time being in force.

I hereby declare that I am bound to follow the rules and regulations of DSNLU.

I am aware that my admission is liable to be cancelled in case I am indulged in any activities prohibited in DSNLU Campus such as ragging, smoking, drinking alcohol and consumption of prohibited drugs / sedatives.

SIGNATURE OF THE STUDENT

UNDERTAKING BY THE PARENT / GUARDIAN

I, _____ (Full name) M/o. / F/o. / G/o. _____ (Student name) having been admitted to DSNLU, Visakhapatnam have understood the rules and regulations of DSNLU.

I endorse the declaration of my ward and I am aware that the admission of ward is liable to be cancelled if indulged in prohibited activities such as smoking, drinking alcohol and consumption of prohibited drugs / sedatives in general and ragging in particular.

SIGNATURE OF THE PARENT / GUARDIAN

Name:

Address:

Mobile /Telephone No:

Email ID:

(This form has to be filled and signed by the Student & Parent / Guardian and scanned copy to be mailed to admissions@dsnlu.ac.in)



DAMODARAM SANJIVAYYA NATIONAL LAW UNIVERSITY

~ a cradle of future jurists ~

VISAKHAPATNAM, ANDHRA PRADESH



Form-2

UNDERTAKING

I.....S/o/D/o.....
will submit the following certificate (in Originals) within.....days from the date of admission.
If I fail to submit the original certificates within the time specified, I shall forfeit the seat allotted to me.

S. No.	Originals	Tick
01	Date of Birth Certificate (Xth Class Certificate)	[]
02	Provisional/Pass Certificate of Intermediate or equivalent	[]
03	Provisional/Pass Certificate of Under Graduate or equivalent(for PG)	[]
04	Study/Residence Certificates	[]
05	Integrated Community Certificate (Caste Certificate)	[]
06	Transfer Certificate	[]
07	Income Certificate	[]
08	NCC/SPORTS/CAP/PH Certificate	[]
09	Migration Certificate	[]

Signature of the Parent

Signature of the Student

Date :

Station:

(This form has to be filled and signed by the Student & Parent / Guardian and scanned copy to be mailed to admissions@dsnlu.ac.in)